

**Town Manager's Office
Town of Mansfield**

Memo

To: Town Council
From: Matt Hart, Town Manager
CC: Town Employees
Date: October 24, 2016
Re: Town Manager's Report

Below please find my report concerning various items of interest to the Town Council, the staff, and the community:

Council Business

- *Ceremonial Presentation in Honor of Nora Stevens* – Nora Stevens is retiring from the Mansfield Ethics Board after 20 years of service. She has given many hours of her time volunteering in town and we are deeply grateful for her contributions to the community. The Council will recognize Ms. Stevens for her volunteer service at a special event planned for 6:45 p.m. on November 14, 2016, in advance of the Council's regular meeting.
- *Mansfield Housing Authority, Settlement on Section 8 Case* – The Town Council has asked to discuss the Housing Authority's recent settlement with a Section 8 applicant. I have reached out to the Housing Authority to determine if the commissioners could meet with the Council to discuss how the Housing Authority plans to honor the terms of the settlement agreement, as well as related issues. I'll keep you posted on the status of that conversation.
- *UConn Sewer Agreement* – Recall at the September 12, 2016 meeting, you authorized me in the Town Council's role as the Water Pollution Control Authority (WPCA) to execute the successor sewer agreement with UCONN. You may also recall that I informed you at that time that UCONN was assessing the capacity of its treatment plant. UCONN has completed this analysis, and has determined that it cannot allocate the planned 18% of the plant's capacity to the Town. Instead, UCONN believes that it can extend 12% of the plant's capacity to the Town. This change is significant, as the Town's allocation would change from approximately 540,000 gallons per day (GPD) to 360,000 GPD. However, the 12% allocation would cover the Four Corners project, the planned Masonicare facility, and other projected needs over the next 5 years. The lower figure is problematic when looking at development needs over the 20-year planning period. The 12% allocation will also result in a lower contribution from the Town for capital projects at the treatment plant. Given this change, I will review the revised agreement with the Four Corners advisory committee and bring this item back to the Town Council/WPCA for the November 14, 2016 meeting.
- *Veterans Day Ceremonial Presentation* – As a reminder, the Council will hold a ceremonial presentation in honor of Veterans Day at 6:45 p.m. in advance of the November 14, 2016 meeting.

Departmental Reports

- *Planning and Development*
 - *CTNext Innovation Places Grant Award* – CME Associates Inc. has been awarded a \$50,000 planning grant from CTNext to prepare a master plan for the Northeast Connecticut Innovation Hub. As envisioned in the application, the Innovation Hub will include both a physical space for convening, networking, and innovation as well as an organizational construct to move the Northeast Connecticut region forward as an innovation place. Project partners include representatives from the towns of Mansfield, Putnam, Killingly, Tolland, and Windham as well as numerous businesses, educational institutions and other stakeholders. The master plan

must be completed by February 28, 2017. Applications for grant funding to implement master plan recommendations are due April 1, 2017. I would like to thank and commend the staff from CME and our own Linda Painter on the excellent job they did in writing the master plan application and wish them well in the next steps of the project.

- Joshua's Trust Conservation Award – In recognition of its outstanding conservation efforts, the Mansfield Conservation Commission was awarded the Joshua's Trust 2016 Conservation Award. Congratulations to the Commission!

Upcoming Events

- *Storrs Farmers Market* - Storrs Farmers Market begins new hours on October 15, 2016. The Market is held on the front lawn of the Beck Municipal Building (Town Hall) and will be open every Saturday from 3:00 PM to 5:00 PM through Thanksgiving. Everything sold at Storrs Farmers Market is grown and produced right here in eastern Connecticut. In fact, the average distance from farm to market is under 10 miles! Save the date: Storrs Winter Farmers Market at the Mansfield Public Library starts Saturday, Dec. 10. More info: storrsfarmersmarket.org
- *Trick-or-Treat in Downtown Storrs* – Calling all goblins, ghouls, and ghosts! The Mansfield Downtown Partnership will host Trick-or-Treating in Downtown Storrs on Saturday, Oct. 29 from 4:00 to 5:00 PM. Participating businesses will have treats for costumed kids. This event is free and open to the public. Children must be accompanied by an adult. Trick-or-Treating is rain or shine. At 5:00 PM, keep the fun going at the Mansfield Community Center at their Annual Halloween Party and Trick-a-Trunk (5:00 - 6:30 PM)! This event is free and open to all ages but is geared towards children age 10 and under. More info: mansfieldct.gov/halloween

Upcoming Meetings*

- Traffic Authority, October 25, 2016, 9:00 AM, Conference Room B, Audrey P. Beck Municipal Building
- Climate Action Task Force, October 25, 2016, 7:00 PM, Conference Room B, Audrey P. Beck Municipal Building
- Economic Development Commission, October 27, 2016, 5:30 PM, Council Chamber, Audrey P. Beck Municipal Building
- Ordinance Development and Review Subcommittee, November 1, 2016, 7:30 AM, Conference Room B, Audrey P. Beck Municipal Building
- Four Corners Water and Sewer Advisory Committee, November 1, 2016, 6:30 PM, Council Chamber, Audrey P. Beck Municipal Building
- Agriculture Committee, November 1, 2016, 7:00 PM, Conference Room B, Audrey P. Beck Municipal Building
- Planning and Zoning Commission, November 2, 2016, 6:00 PM, Council Chamber, Audrey P. Beck Municipal Building
- Parks Advisory Committee, November 2, 2016, 7:00 PM, Conference Room B, Audrey P. Beck Municipal Building
- Mansfield Downtown Partnership Board, November 3, 2016, 4:00 PM, Council Chamber, Audrey P. Beck Municipal Building
- Youth Services Bureau Advisory Board, November 8, 2016, 11:45 AM, Conference Room B, Audrey P. Beck Municipal Building
- Historic District Commission, November 8, 2016, 7:00 PM, Conference Room B, Audrey P. Beck Municipal Building
- Sustainability Committee, November 9, 2016, 5:30 PM, Conference Room B, Audrey P. Beck Municipal Building
- Regulatory Review Committee, November 10, 2016, 8:30 AM, Council Chamber, Audrey P. Beck Municipal Building
- Police Services Committee, November 10, 2016, 5:00 PM, Council Chamber, Audrey P. Beck Municipal Building

- Solid Waste Advisory Committee , November 10, 2016, 6:30 PM, Conference Room C, Audrey P. Beck Municipal Building
- Town Council Meeting, November 14, 2016, 7:00 PM, Council Chambers, Audrey P. Beck Municipal Building

**Meeting dates/times are subject to change. Please view the [Town Calendar](#) or contact the Town Clerk's Office at 860-429-3302 for a complete and up-to-date listing of committee meetings.*